

# Notice of Change to Controlled Documents #336/ 16 Mar 2017


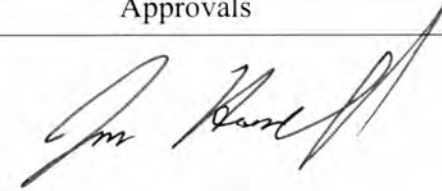
## Summary of Changes

Revisions managed by: Shannon Smith

**Purpose:** [336] Proper HSE planning process to be applied to all projects regardless of size or scope. HSE Manager to be involved in the bidding process.

NOC#	Ch., Sec., SOP	Summary	Revision#
336	Ch 14	New section #1 added	20

<u>Date Completed</u>	<u>Date Completed</u>
3-21 <i>SS</i> SMM TOC page updated	_____ NOC pdf posted on CM
_____ NOC web page updated	_____ Vessel acks recorded
3-21 <i>SS</i> SMM- each section updated	3-21 <i>SS</i> Office controlled SMM updated
_____ NOC sent to fleet	

Approvals	Approvals
 Approved via email on 3/16/2017-ss	

Approvals	Approvals

NOC # 336

Chapter 14 Risk Assessment and Hazard Mitigation

Revision #	Section(s)
Revision #20	<p data-bbox="456 380 894 411"><b>1.0 HSE Planning Process</b></p> <p data-bbox="456 453 1495 558">All projects undertaken by TDI-Brooks must undergo proper risk analysis and HSE preparation in accordance with the Safety Management System prior to the start of the project.</p> <p data-bbox="456 600 1479 705"><u>This is particularly important for those projects which do not utilize standard operating procedures and JSAa and/ or are conducted on non-company vessels.</u></p> <p data-bbox="456 747 1446 926">The HSE preparation process includes completion of TDI's Hazard Identification and Risk Assessment, project specific HSE plan development and creation of task specific Job Safety Analyses, and/or Management of Change assessments for activities outside of TDI's standard operating procedures.</p>